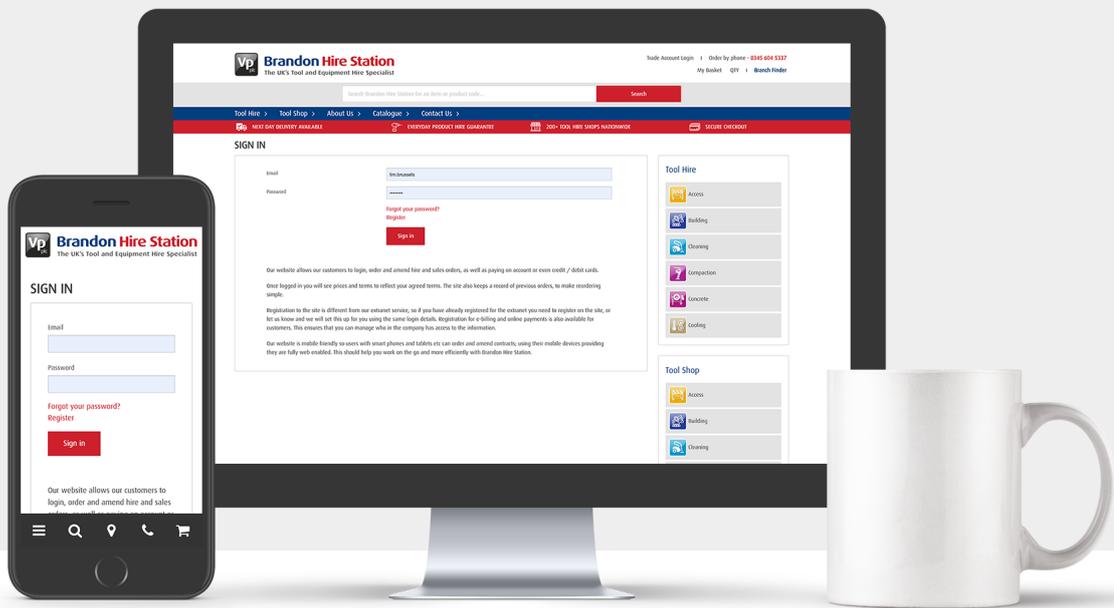




Brandon Hire Station
The UK's Tool and Equipment Hire Specialist



HOW TO REGISTER ONLINE

INTRODUCTION:

The Brandon Hire Station website allows our customers to register and log in and then raise and amend hire and sales contracts via the website, and process credit/debit card payments for cash receipt.

Once logged in the customer will see prices and terms to reflect your agreed terms. The site also keeps a record of previous orders, and sites to make recording simple.

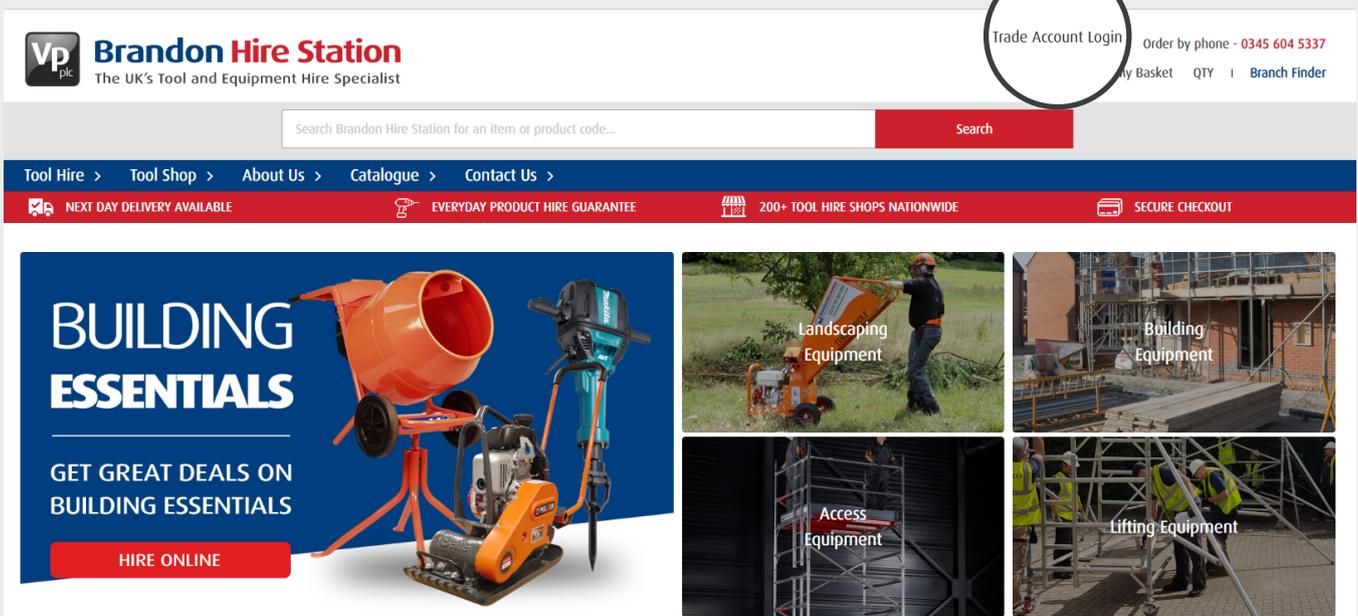
Registration to the site is different from our extranet service, so if you have already registered for the extranet you need to register on the site, or let us know and we will set this up for you using the same login details.

Registrations for e-billing and online payments are also different and require separate logins in order to help keep payments and site access separate. This also ensures that you can manage who in the company has access to the information.

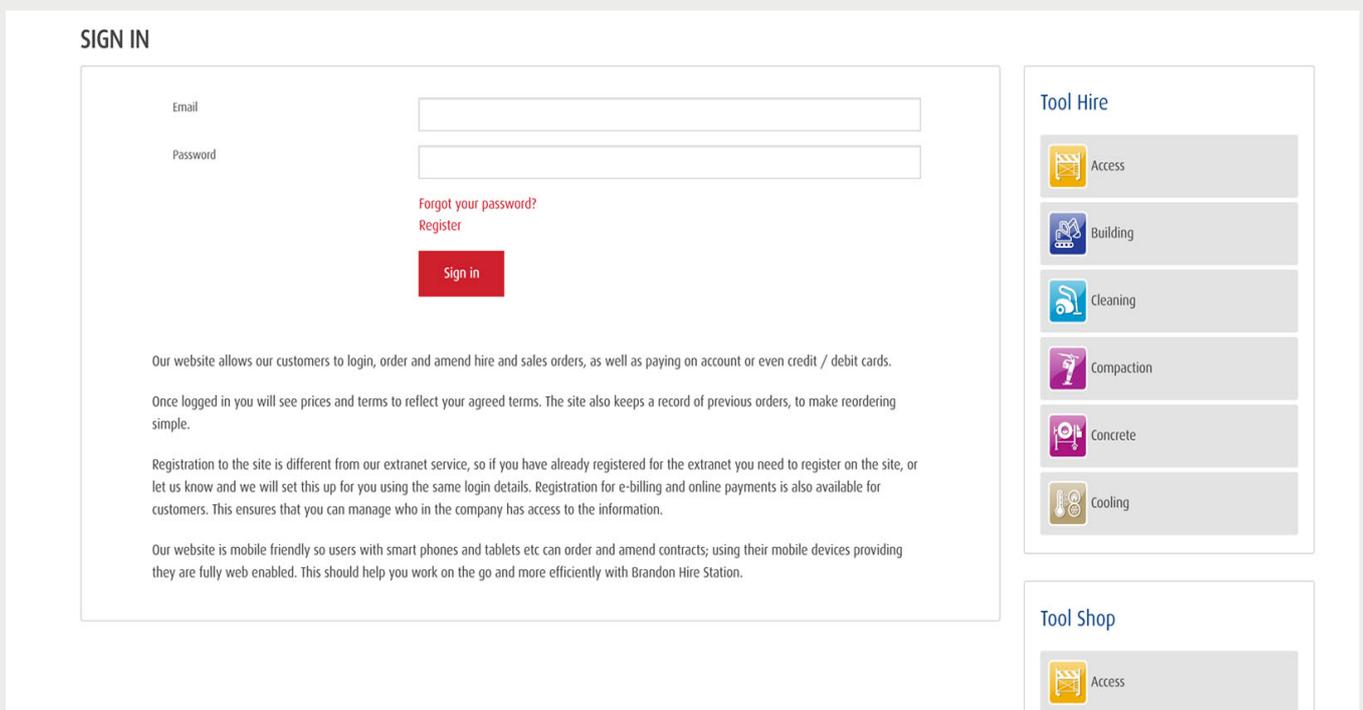
Our website is mobile friendly so users with smart phones and tablets etc. can order and amend contracts; using their mobile devices, providing they are fully web enabled. This should help you work on the go and more efficiently with Brandon Hire Station.

SIGN IN:

If you have registered with us, click on the Trade Account Login Link at the top left of the website.

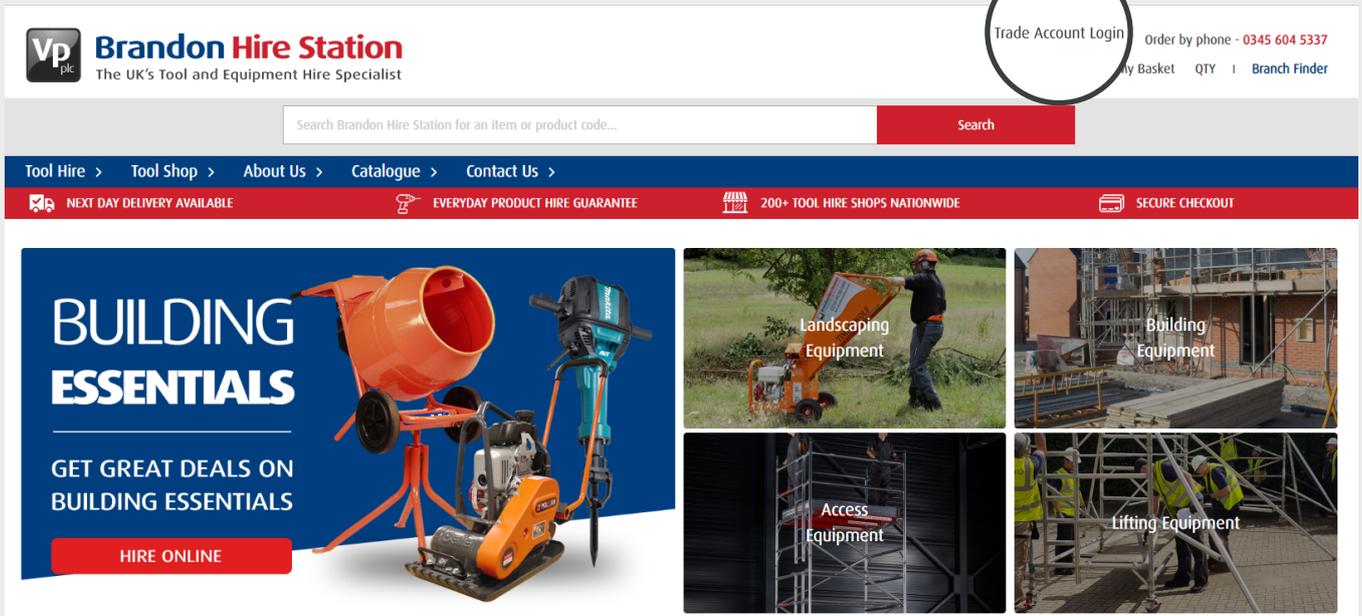


Simply enter your email address and password and press the sign in button.

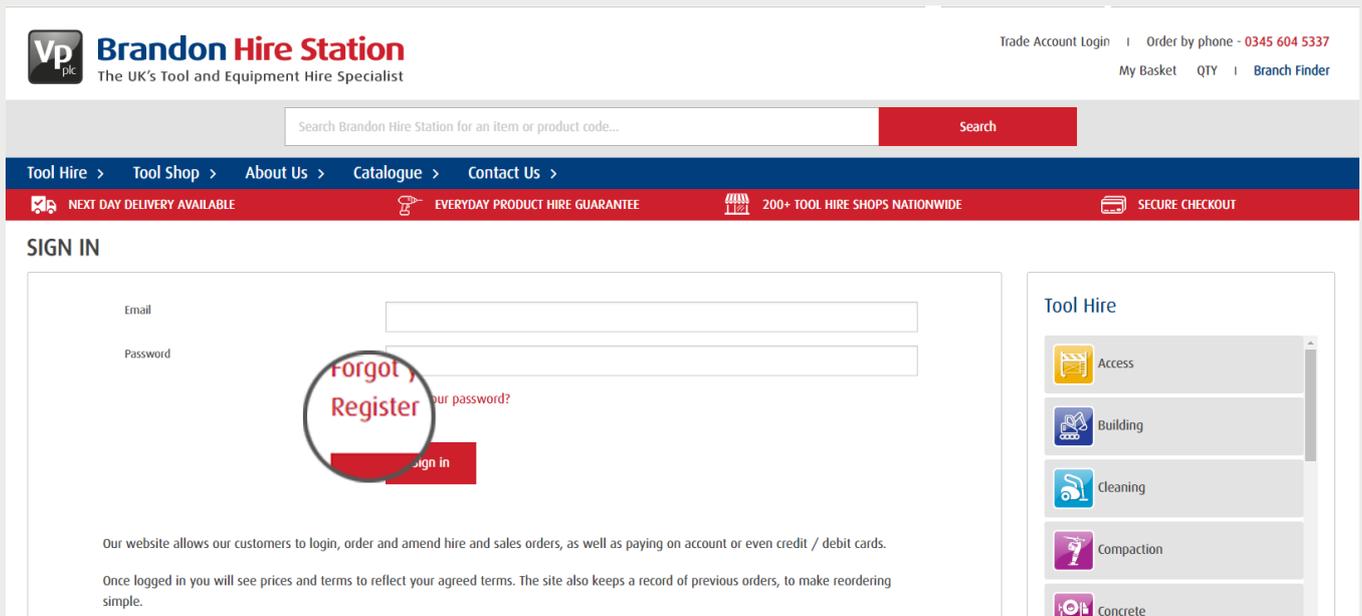


REGISTERING:

If you have not registered with us before, click on the Trade Account Login Link at the top left of the website.



Press the red registration button under the login fields.



You will then be redirected to the registration form page, where you will need to fill in the form on the screen. To ensure your account is linked to the Brandon Hire Station website you must send an email to the Brandon Hire Station team (Trade Account Enquiry Form) or let your account manager know.

The screenshot shows a registration form titled "REGISTER". At the top, it says "Trade account customers, please email us with your company details before registering so we can link your account to your login credentials." Below this, a note states "*must be completed". The form contains several input fields, each with a red asterisk indicating it is required: Email (containing "tim.brussels"), Password (containing "*****"), Confirm Password, Full Name, Address 1, Address 2, Address 3, City, Postcode, and Mobile. At the bottom, there is a checkbox for "Hire Station would like to keep you informed of new products and services. If you would like to receive this information by email, please check this box. Hire Station will not pass your details on to any third party." Below the checkbox is a "I'm not a robot" CAPTCHA widget with a "RECAPTCHA" logo and "Privacy - Terms" link. A red "Register" button is located at the bottom of the form.

Please fill in your email address, enter your own password, and then enter your personal details. The red* indicates fields that must be filled in.

Don't forget to tick the box if you wish to hear from us to receive updates, newsletters etc. We send regular emails to keep our customers up to date with products and news.

These details will be held on our central database, so please ensure we are informed if you wish to make changes to your account.

Once you have successfully completed the registration form you will receive a confirmation email.

TRADE ACCOUNT:

When you are logged in you can view your own history, which displays the items you have hired from the site. You can modify, view and update view orders.

View Orders.

The screenshot shows the Brandon Hire Station website interface. At the top left is the logo for Vp Brandon Hire Station, with the tagline 'The UK's Tool and Equipment Hire Specialist'. On the top right, there are links for 'Trade Account Login', 'Order by phone - 0345 604 5337', 'My Basket', 'QTY', and 'Branch Finder'. Below the header is a search bar with the placeholder text 'Search Brandon Hire Station for an item or product code...' and a red 'Search' button. A navigation bar contains links for 'Tool Hire', 'Tool Shop', 'About Us', 'Catalogue', and 'Contact Us'. A red banner below the navigation bar features icons and text for 'NEXT DAY DELIVERY AVAILABLE', 'EVERYDAY PRODUCT HIRE GUARANTEE', '200+ TOOL HIRE SHOPS NATIONWIDE', and 'SECURE CHECKOUT'. Below the banner, the user is greeted with 'Welcome back, Mark Moody' and navigation links for 'My Account', 'Order History', and 'Logout'. The main content area is titled 'Order History' and contains a table with the following data:

Order Ref. No.	Date	Ordered By	Amount	Actions
401182540	11/7/2012 16:13	Mark Moody	£34.56	Modify Order View Order
401472595	2/12/2015 09:55	Mark Moody	£95.17	Modify Order View Order
401472634	2/12/2015 10:51	Mark Moody	£274.32	Modify Order View Order
401474479	9/12/2015 15:43	Mark Moody	£132.35	Modify Order View Order
401474499	9/12/2015 16:08	Mark Moody	£401.50	Modify Order View Order
401474514	9/12/2015 16:28	Mark Moody	£88.68	Modify Order View Order
401476188	17/12/2015 15:20	Mark Moody	£134.20	Modify Order View Order
401491893	3/3/2016 10:49	Mark Moody	£1172.45	Modify Order View Order
401770376	20/12/2017 12:18	Mark Moody	£219.85	Modify Order View Order

Update Orders.

The screenshot shows the checkout process on the Brandon Hire Station website. The top navigation and banners are identical to the previous screenshot. The user is logged in as 'Mark Moody'. The main content area is titled 'ITEMS IN YOUR BASKET' and shows a 'Snatch Block - SWL 2000kg'. The product description includes: 'Designed to increase the load when winching with a tirlor winch.', '*** SPECIAL PRICE - ONLY AVAILABLE ONLINE ***', and 'Maximum cable size 9.5mm in diameter.' Below the description are three buttons: 'Remove', 'Edit', and 'Edit'. To the right of the product details is a 'Quantity' field with a value of '1' and an 'Update' button. Below the quantity field is a 'Price for this Hire' field showing '£12.00'. Further down are fields for 'Hire Period' (13/07/12 AM - 17/07/12 AM) and 'Optional Accessories'. On the right side of the page is a 'Checkout Progress' section with four buttons: 'Continue Shopping', 'Summary', 'Next', and 'Checkout'. The 'Next' button is highlighted in red. At the bottom of the basket, there is a summary row: 'Snatch Block - 2Tonne' with a price of '£12.00'.

TRADE ACCOUNT:

Modify Orders.

The screenshot displays the Brandon Hire Station website interface. At the top left is the logo for Vp Plc Brandon Hire Station, with the tagline 'The UK's Tool and Equipment Hire Specialist'. To the right of the logo are links for 'My Account', 'Sign in', and 'Order by phone - 0345 604 5337'. Below these are 'My Basket 1 QTY' and 'Branch Finder'.

A search bar is located below the navigation. The main navigation bar includes links for 'Tool Hire', 'Tool Shop', 'About Us', 'Catalogue', and 'Contact Us'. A red banner below the navigation contains the text 'NEXT DAY DELIVERY AVAILABLE', 'EVERYDAY PRODUCT HIRE GUARANTEE', and '200+ TOOL HIRE SHOPS NATIONWIDE'. A welcome message reads 'Welcome back, Mark Moody'.

The 'ITEMS IN YOUR BASKET' section features a product listing for a '4.7m 3T Double Width Alloy Tower - 1.8m Deck'. The product image shows a tall metal tower. The listing includes dimensions: 'Guardrail Height 4.7m, Total Width 1.53m, Total Length 1.89m'. Working height is 5.7m and platform height is 3.7m. A description states: 'This Alloy Tower gives a work platform for no more than two people and is for internal and external applications. The tower requires two competent (and in some cases qualified) persons to assemble it and should only be constructed after a thorough risk assessment has taken place.' There is a link for 'Additional Information:'.

To the right of the product listing is a form for modifying the order. It includes a 'Quantity' field with the value '1' and an 'Update' button. Below this is the 'Price for this Hire: £55.92'. The 'Hire Period' is set to '14/12/15 AM - 18/12/15 PM'. There is also a section for 'Optional Accessories'.

A circular callout highlights the 'Order History' section, which shows 'Modifying order 401472595' with a 'Cancel' button. Below this is a 'Checkout Process' sidebar with buttons for 'Continue Shopping', 'Summary', 'Next', and 'Checkout'.